

I/27777/2021(1)



Government of India, Ministry of Railways  
South Central Railway, Vijayawada Division

No. B/C 439/Covid/EQ/2021

Divisional Office,  
Commercial branch,  
Vijayawada,  
Dt. /02/2021.

All branch Officers of BZA Division.

Sub: Submission of applications for allotment of berths from EQ.

# # #

It is being reported in the print and electronic media that the country is bracing for the second wave of Covid-19 pandemic. Keeping in view of sudden surge and constant spike in the number of Covid-19 cases in parts of some states, the Union Ministry of Health has given an advisory to all the states for taking effective controlling measures to control the spread of the pandemic including one of the time tested measures viz., '**Social distancing**'.

As our Office is the worst affected due to Covid-19 pandemic with the registration of two deaths of our staff, we are left with no option but to enforce strict compliance of '**Social distancing**' within our office premises for the safety and well being of one and all. Though the Covid-19 pandemic is not so alarming in our state at present, we cannot ill afford to be complacent endangering the lives of our Officers / staff.

Visitors coming to our office from various branch offices for submitting applications for allotment of berths from Emergency Quota are violating the norms of '**Social distancing**' and continues to be the cause of concern. This is one of the identified grey areas. Despite providing 'two' boxes with safe locking systems (one near stair case and the other near the entrance of the office premises) for the convenience of the applicants to drop their EQ applications, visitors continue to enter inside the office premises throughout the working hours of the day and insisting for submitting of their applications personally to the Officers / EQ staff by compromising the safety precautions on health front thus giving room for increasing the hazards of Covid-19 pandemic.

In-view of the foregoing, all the branch officers are earnestly requested to advise their staff to follow the prescribed procedures for submitting applications for EQ and cooperate with us without insisting for meeting the officers / staff personally to submit their EQ applications.

**Signed by Bhaskar Reddy  
Pinreddy**

**Date: 25-02-2021 13:02:12**  
(Bhaskar Reddy Pinreddy)  
Sr.DCM/BZA

**Reason: Approved**

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Copy to ADRM/Infra and ADRM/Operations for kind information please.